



Providence Extended Day Discipline Policy

Extended Day students should report to the Dining Hall when school is dismissed. Their respective teachers will escort them to the main dining hall. As soon as students enter Extended Day, they are expected to take out their snacks and be seated. Homework will begin after snack and restroom time. Students should always keep books, workbooks, crossword puzzles and coloring sheets in their backpacks in case they do not have homework on occasion. They may also use that time to study. Please do not send toys to school as this may distract those who are attempting to complete homework. On Thursdays, Extended Day students may bring in items for Show and Tell.

We enjoy taking care of your children in Extended Day, and want to keep it a pleasant and enjoyable place for them to attend. Please note the attached list of conduct rules and expectations. Parents, please help us by reviewing and reinforcing these rules with your children.

Behold, children are a heritage from the Lord. Psalms 127:3a (Amplified)

Sincerely,

Ms. Darlene Y. Perkins

Extended Day Director

Extended Day and Study Hall Conduct Rules & Expectations:

Walk, no running in the Dining Hall

Use inside voices (no screaming)

Obey Providence School's "The Golden Rule Policy" (see Parent/Student Handbook, pg. 13)

Respect others (no hitting, pushing, shoving, biting, fighting, kicking, punching, etc.)

Raise hands (no student is allowed to get out of their seat without permission)

No OBSCENE LANGUAGE

No Lying

No stealing

Supervisors and teachers are to be treated with utmost respect

All parents/guardians MUST sign child out on sign out sheet at the end of the day.

OUR DISCIPLINE POLICY IS AS FOLLOWS: when a child breaks a rule for the first time a verbal warning is given. Student and teacher signs referral form. Second offense, because a verbal warning has already been given child will be punished according to the child's actions. Placed in time out, made to stay inside while the other children are on the playground, etc. Parents will be notified in person or by phone. Third offense, because a verbal warning has been given and a punishment administered, the student is now being referred to the Dean for further disciplinary action.

SUSPENSION: Types of offenses (including, But Not Limited To, The Following):

Fighting

Lying

Disrespect/direct disobedience (may result in expulsion)

Stealing

Abuse or defacing of property

Obscene Language



Providence School Extended Day and Study Hall

I have read the Providence School Extended Day and Study Hall Conduct Rules & Expectations. I understand the policies and agree to have my child/children abide by the rules stated and “The Golden Rule Policy” of Providence School.

Student Name _____

Grade _____

Parent Name (please print) _____

Parent Signature _____

Date _____